



# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP | Tel: 01702 716288  
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**Chairman:** Cllr Bernard Arcscott | **Vice Chairman:** Cllr Sandra McCurdy

**Town Clerk:** Helen Symmons PSLCC



## Minutes of the Extraordinary Meeting of the Finance & Governance Committee

Held on Thursday 10th August, 2023 commencing at 6:30 pm

at Leigh-on-Sea Community Centre, 71-73 Elm Road, SS9 1SP

Present: Cllrs: Bernard Arcscott, Rosemary Arcscott, Owen Cartey, Jonathan Garston, Carol Lambert, John Lloyd, Sandra McCurdy, Anne Robinson, Judith Suttling.

Also present: Emma Stratton (ARFO) and Cllrs Hart and Mulroney

### 1. HOUSEKEEPING ANNOUNCEMENTS

The Chairman made his housekeeping announcements

### 2. APOLOGIES FOR ABSENCE

### 3. DECLARATION OF MEMBERS' INTERESTS

All entered a non-pecuniary interest in Agenda item no.6

### 4. MOTION TO EXCLUDE PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED that in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw

### 5. CONFIDENTIAL ITEM No. 1 – HR Matter

RESOLVED to recommend to Full Council to employ Worknest to advise Council of matters relating to HR and Staffing

### 6. CONFIDENTIAL ITEM No. 2 – Staffing

RESOLVED to recommend to Full Council to employ Mr Michael Letch to act as Locum Clerk, Proper Officer and Responsible Finance Officer Pro Tem with a start date of 16th August 2023 for two days per week.